



Electronic Delivery of Form 1095-C

Frequently Asked Questions

What is the purpose of Form 1095-C?

Form 1095-C includes information about the health insurance coverage offered, if any, to you, your spouse, and your dependent(s). You may receive more than one Form 1095-C if you were employed by more than one employer during the calendar year. Form 1095-C may or may not need to be attached to your individual tax return (Form 1040), but please keep the form with your important tax records.

What browsers are supported on the CLIENT portal?

The CLIENT portal works best on computers, but you can use it on mobile devices. Employee Portal is currently supported by Google Chrome, Microsoft Edge, and Safari and is only accessible in North America.

What are the advantages of electronic delivery?

Through this easy-to-use tool, you can access your Form 1095-C at any time at <https://eyacaforms.com/JHU>. Electronic delivery is:

- Secure – Your forms are delivered through a secure online system.
- Fast – Receive an email when your statement is ready; no waiting for mail to arrive.
- Easy – Access your form right from your device.
- Convenient – Available 24/7/365 wherever you are, including access to your past forms.
- Green – Reduce paper waste and clutter.

What do I do with my Form 1095-C when I receive it?

Verify that the information on Form 1095-C is accurate. If any information is incorrect, contact EY at 1-855-314-4222 to resolve the issues you identified.

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Can I still receive a paper copy of the Form 1095-C?

You may also request a paper copy of the Form 1095-C via the portal. A request for a paper copy will not be treated as a withdrawal of consent. If you do not consent, then you will continue receiving the Form 1095-C in a paper format via US Postal Service each year.

What happens if my email address changes?

You can update your email address at any time by accessing the CLIENT portal and navigating to the Settings page.

How long are forms available?

Forms are available as long as JHU retains the portal fulfillment services. In the event services are terminated, Forms will be available until October 15th of the following tax year.

What happens if I am terminated?

If an employee qualified for coverage and was terminated later in the year, they must still receive a Form 1095-C for that reporting year. If the employee had already set up an Employee Portal account, they can still access it using their login information. If the employee elected an electronic original, they'll receive an email when they can download their form.

Where can I go to learn more about what my individual responsibility is?

Visit <https://www.irs.gov/affordable-care-act/individuals-and-families/aca-individual-shared-responsibility-provision-minimum-essential-coverage> for more information.

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