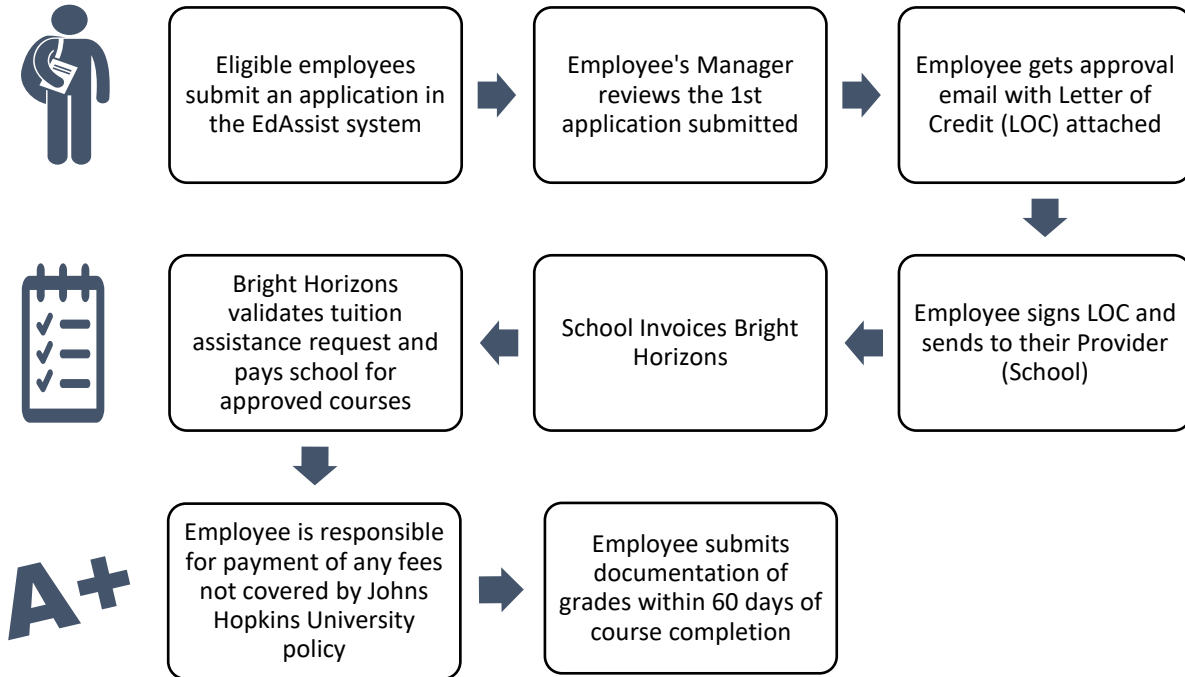


EdAssist by Bright Horizons

Direct Bill Process



Letter of Credit (LOC)

Application Number: 8340199

Educational Providers: Please email invoices to edprovider@edassist.com. For invoice inquiries, call 1-888-734-2235.
Students: For inquiries, please call 1-844-358-1622.

Letter of Credit Form
 This Letter of Credit Form certifies that the McDonald's Archways to Opportunity Tuition Assistance Program will honor payment of tuition as specified in accordance with the program policy. This is a one-time use document valid only for the following course(s).

Participant Name: KATERINA GREEN	Educational Provider: Boston College
Application Number: 8340199	Enrollment Period: 03/31/2022 - 03/15/2023
Date Issued: 03/31/2022	Amount: \$600.00
Expiration Date: valid within same calendar year of the course end date	Approved Course(s): (01) Business

Participant Instructions/Agreement:
 Provide this signed Letter of Credit Form to your educational provider/school at the time of course registration. The educational provider/school will bill the Company via the Program Administrator, EdAssist, for your tuition.

I understand that this Letter of Credit Form can only be used as specified in accordance with the program policy. I understand this Letter of Credit Form is considered a cash advance for the cost of tuition and eligible expenses only. I am responsible for any amounts not covered under the program policy and for the total amount of any approved courses in which I fail to meet the Company's program eligibility and/or course completion (grade) requirements. I authorize my educational provider/school to release to the Program Administrator, EdAssist, ~~regards~~ concerning my education as it pertains to my participation in the education assistance program.

Participant Signature: _____ Date: _____

Educational Provider Instructions:
 Please accept this Letter of Credit Form under the following terms.

- To receive payment, an itemized invoice for the stated course(s) must be received by the Program Administrator, EdAssist, within the same calendar year as the course end date. Invoices must be in one of the following formats: PDF, JPG, XLS, XLSX, BMP, or PNG.
- To avoid processing delays please be sure to include the Application Number found at the top of this page in the subject line of your email with the invoice to be sent to edprovider@edassist.com. Invoices must include the following data elements: institution name, student name and identification number, course name, applicable semester or course dates, client name (McDonald's), and an itemized breakdown of tuition and all fees associated with this course(s), as well as any gift aid applied (stipends, grants, scholarships).
- The amount stated herein is an estimate of tuition costs based on the information provided by the participant. Payment is subject to the guidelines of the McDonald's Archways to Opportunity Tuition Assistance Program. Any amounts not covered by this program are the responsibility of the program participant.
- If the participant withdraws from an approved course and is eligible for a refund, or for any other reason is eligible for a refund, the refund must be issued to the Company via the Program Administrator, EdAssist, not to the participant.
- If your institution does not accept the EdAssist Letter of Credit, please provide the student with a detailed invoice that includes the required data elements stated above. The student must submit this invoice to EdAssist, and EdAssist will remit payment on the participant's behalf.
- If your institution does not accept the EdAssist Letter of Credit, please request reimbursement through the traditional reimbursement program option.