AGENDA

• Tuition Grant Program
  • Employee and Dependent Eligibility
  • Required Documentation
  • Eligible Expenses
  • Application and Payment Process

• User Experience

• Question & Answer Session
Employee Eligibility

• **Who is eligible?**
  - Full-time Faculty, Staff, Liuna Bargaining Unit Members and Retirees

• **Years of Service**
  - Two (2) consecutive years of full-time service
    - Eligibility date must fall before 10/1/24 to qualify beginning with fall semester
    - Eligibility date must fall before 2/1/25 to qualify beginning with spring semester
  - Two (2) years may be waived for employees who come to JHU directly from another employer within 30 days of the termination date, where they were eligible for a similar benefit
Dependent Eligibility

Who is eligible?

• Biological, Adopted, Step Children, Children of domestic partners and Children of Legal Guardianship
• Dependents born in the U.S., Canada or Mexico

Eligibility period

• Dependents are eligible until the end of the year of their 26th birthday,
• Or, until they have received 8 semesters. Whichever is first
Required Documentation

✓ Birth certificate
✓ Adoption papers for adopted children
✓ Legal Guardianship court documents
✓ Green Card, U.S. Passport, U.S. Visa or Certificate of Naturalization for dependents born outside the U.S., Canada or Mexico
Tuition Grant: What’s Covered?

50% of undergraduate full time tuition and ALL course related fees
- 100% when both parents work at JHU
- Up to Plan Maximum. Half of JHU’s Undergraduate Freshman tuition

Covers Eight (8) Semesters
- Semesters do not have to be consecutive
- 12 for Trimester Schools

Mini Winter & Mini Summer
- Do not deduct from Eight Semester count
- Must have available balance

Study Abroad
- Study Abroad Certification may be required
- Payments are made to the school via direct payment
Tuition Grant: What isn’t covered?

- Institutions that do not offer degrees
- Remedial Courses
- Non Credit Courses
- Part Time Courses
- Graduate Level Course
- Room and Board
- Cooperative Programs that do not offer academic credits
Financial Aid/Scholarship Support

If the student receives restricted financial support from other sources, the grant may be reduced. The total combined support cannot exceed 100% of the tuition and eligible fees.

Restricted Aid

- Support that can only be spent on tuition and fees

Non Restricted Aid

- Support that may be spent on all educational expenses such as housing or books
## Example of Restricted Aid

<table>
<thead>
<tr>
<th>EXAMPLE #1</th>
<th>EXAMPLE #2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>One Employee is Eligible for the JHU tuition grant plan (50% Level) &amp; the child receives “restricted financial support in addition to the JHU grant that is 50%</strong></td>
<td><strong>Two Employees are Eligible for the JHU tuition grant plan (100% Level) &amp; the child receives “restricted financial support in addition to the JHU grant that is 100%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tuition and Eligible Fees per Semester</th>
<th>$20,000</th>
<th>Tuition and Eligible Fees per Semester</th>
<th>$20,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minus the Other “Restricted Financial Support received in addition to JHU Grant that is greater than 50%</td>
<td>$15,000</td>
<td>Minus the Other “Restricted Financial Support received in addition to JHU Grant that is greater than 50%</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

| JHU Grant Payment = | $5,000 | JHU Grant Payment = | $19,000 |
Tuition Grant Payments

• Payments will be made directly to the school within **5-7 business days** after the school sends their invoice

• Payments are tax free (except for dependents of domestic partners)

• International school payments will be made via immediate reimbursement to the employee’s payroll, tax free
Application and Payment Process

• Online application will be available starting **July 8, 2024!**

**Current Students:**
Are not required to provide eligibility documents

**New Students:**
Employees will need to provide eligibility documents

Applications must be submitted each semester up to **90 days prior** to the term start date, but no more than 60 days after
About the Letter of Credit (LOC)

The LOC replaces the JHU GAIN

1. EdAssist will send the employee an email that the LOC is ready
2. Employee will need to log into EdAssist to download the Letter of Credit
3. Employee will need to email the LOC to the school
4. The school will send an invoice to EdAssist
5. EdAssist pays the school directly within 5-7 business days
Application and Payment Process

1. Application is Approved

2. LETTER OF CREDIT will be issued by EdAssist

3. Employee submits letter of credit to school

4. School submits itemized invoice of tuition & fees including applied grants & scholarships

5. EdAssist reviews documents and processes payment

6. The payment will then be sent directly to the school
Application and Payment Process

• International schools will be paid as immediate pay to employee’s payroll tax free
• For applications received after 60 days from the start date, payments will be paid to employee's payroll tax free
• For schools that do not accept Letter of Credit, payments will be made as reimbursement to the employee’s payroll tax free.
  • Proof of payment will not be required
Repayments: What you need to know

- If students fall below 12 credits, the employee is responsible for refunding the payment if it has already been made.
- Participation will be suspended until full amount has been repaid or a repayment agreement has been signed.
Application Process
EdAssist Application Process

• Log in from the Benefits and Worklife website
• Select New Application
• Select current dependent or add new dependent

• Select degree type

• Select Program – “Direct Pay”
Select Education Provider

- Select Education Provider
- Address
- Student ID (Optional)

Search
- Education Network

Name (Optional): Boston University

Accreditation (Optional): [Select]

Who is your Education Provider?

Selected Education Provider: Boston University
Address: Student Acctg Svcs, Agency Billing, 881 Commonwealth Ave, Boston, MA 02115-1390
Student ID (Optional): Unknown
• If new dependent – use link to load dependent verification

• Completed session information (term, expense total)
• Disclose any scholarships, grants, gifts, aid, and sign / acknowledge all participant agreements
Review and submit your application
Application approval process

• New dependent enrollments will be sent to the Benefits Service Center for review and approval
• EdAssist will review for general eligibility
Application Status Updates

• You will receive email updates when your application is approved

• At anytime you can click into your history to check the status of your application and payment
More Information

Benefits & Worklife

As JHU, your benefits go far beyond health insurance and paid time off—and far beyond the workplace.

From health insurance to wellness programs to tuition assistance and more, our offerings are designed to help faculty and staff pursue productive and fulfilling professional and personal lives.

Tuition Grant Benefits Changes

The JHU Tuition Grant benefits for eligible dependents is transitioning to the student profile portal for the 2023-2024 academic year. Eligible families who currently see Tuition Grant benefits will no longer see this benefit after the April 15, 2023 transition.

Tuition Grant for Children

- myChoices Health & Life Enrollment
- Retirement Plan Enrollment
- New Faculty, Staff, and UOBLU Members
- Student & Learner Health Benefits

Learn More About Your Benefits

Health & Life
Get the details on our extensive offerings of health and life insurance options for you and your family.

Retirement Savings & Planning
Whether you’re just entering the workforce, about to retire, or anywhere in between, our retirement plan offers plans and programs to help.

Well-Being Programs
Sign up for a wellness class, or get help quitting smoking or losing weight. We even help boost your mental health.

Employee Assistance Program
Help your through all of life’s moments—from the most enjoyable to the most challenging.

Tuition Assistance
Learn more about tuition credits, reimbursement, and programs that support your education.

Navigate Your Health Care Benefits

Quantum Health is your one-stop shop for all benefits, accounts, and plans. Contact Quantum Health, our health care coordinator at 1-844-620-5269, available 24/7/365, for help navigating your health care needs.

Quantum Health member portal

Hr.jhu.edu/benefits-worklife

Tuition Support for Dependent Children

JHU offers generous tuition benefits—not just for you, but for your family as well. Dependent children of full-time faculty and staff and bargaining unit members may be eligible to receive a tuition grant applied towards the cost of full-time undergraduate studies, or your dependent may be eligible for part-time credit and non-credit courses offered through the continuing education unit of one of JHU’s academic divisions.

To learn more about these programs, choose an option below:
- Tuition Grant Plan
- Tuition Remission for Courses at JHU
Contact Us

• JHU Benefits - Worklife Service Center

• Phone 410-516-2000
  • Mon – Fri 8:30 am to 5:00 pm EST

• Email benefits@jhu.edu
  • responds Mon – Fri 8:30 am to 5:00 pm EST
Contact EdAssist

• Live Chat: 8am - 8pm ET (M-F)
  • Application questions
  • General site or policy questions

• Submit a Support Ticket 24/7
  • General site or policy questions

• Add comments to your application
  • Application-specific questions
Questions?
Thank You