

WORKING FROM HOME SUPPORT

The information provided is intentionally broad; given many exceptional situations, we cannot address every issue or question. You should work with your department and/or divisional leadership for additional guidance.



GENERAL INFORMATION ABOUT COVID-19

[COVID-19 Information Website](#)

[HR's Response to Novel COVID-19](#)

[Take Precautions: COVID-19 Video](#)



HOW TO WORK FROM HOME SUCCESSFULLY

Please refer to our [Remote Access Guidelines](#).

Many key applications and document storage are completely accessible via the Johns Hopkins network. You will need to use a laptop or tablet that is accessible to your LAN Administrator for proper security updates, and you will need to go through appropriate protocols to access our systems.



Security Required for Accessing JH Systems:

[Enroll in Azure Multi Factor Authentication \(MFA\)](#)

[Help is available for Azure MFA](#)

Online Apps Access:

[myCloud](#) - Provides direct access to hundreds of applications or a Windows desktop with your applications and documents.

[myJH Portal](#) - JH Systems and information such as SAP, E210, myLearning, SIS, Exchange Email and more.

[JHOneDrive](#) - Store, access and share files remotely.

[Microsoft Office 365](#) - access/download Teams, OneDrive, OneNote, and additional apps.

[Virtual Private Network \(VPN\)](#) - Access the network via the Virtual Private Network (VPN). VPN is a remote access technology that allows you to securely connect to Johns Hopkins network as if you were on campus.

[Download and setup the virtual private network on your computer \(Pulse Secure VPN\)](#)

[VPN FAQs](#)



TRAINING & RESOURCES

Virtual Teams Training

[Remote Working: Setting Yourself and Your Teams Up for Success](#)

[Form Your Virtual Team Video](#) TRANSCRIPT: [Form Your Virtual Team Video](#)

[Identify the Environment Document](#)

[Tips & Tools to Form Your Virtual Team](#)

Online Communication and Collaboration

[Best Practices for Collaborating with Office 365](#)

[Microsoft Teams](#)- for online chat, collaboration, applications, and file sharing.

[Zoom](#)- online meetings and web conferencing.

[Johns Hopkins Training](#)

[Zoom Training on LinkedIn Learning](#)

[Facilitating Using Zoom](#)

[Protecting Your Session from “Zoombombing”](#)

Resources and Support

[Office 365 Communications Hub](#)- Help with Microsoft Office 365.

[myLearning](#) - Johns Hopkins learning resource for faculty and staff.

[Learning Solutions Support](#)

[Central IT Help and Support](#)

[HR Workplace Flexibility](#) - JHU guidelines on flexible hours.

[mySupport](#)- help with the personal challenges of work and home.



LAN CONTACT INFORMATION

In the event remote access is not functioning

For immediate assistance, contact the IT Help Desk at
(410) 955-HELP or (410) 516-HELP

[IT Remote Access Guidelines](#)



PRODUCTIVITY

Learning

[Working Remotely](#) (1 hour)

[Become a Successful Remote Worker](#) (4h 14m)

[Time Management: Working from Home](#) (1h 25 m)

[Remote Working: Setting Yourself and Your Teams Up For Success](#) (13h 24m)

[Managing Virtual Teams](#) (56m)

[Leading at a Distance](#) (36m)

[Being an Effective Team Member](#)

[Productivity Tips: Finding Your Productive Mindset](#)

Articles

[Common Challenges of a Virtual Team](#)

[10 Ways to Make a Virtual Team Feel Like You're Face-to-Face](#)

[How to Foster Community in Remote Teams](#)

[23 Essential Tips for Working Remotely](#)



WELLNESS

Learning

[Balancing Work and Life](#)

[De-stress: Meditation and Movement for Stress Management](#)

[Managing Stress for Positive Change](#)

[Thriving @ Work: Leveraging the Connection between Well-being and Productivity](#)

Websites

[Calm at Hopkins](#)

[Happify Daily](#)

[Project Happiness](#)

[Greater Good - Keys to Well-Being](#)

[Building Resilience and Well-Being](#)

Articles

[Are You Worried About the Coronavirus?](#)

[4 Emotional Intelligence Skills for Handling Crises](#)

[How to Keep the Greater Good in Mind During the Coronavirus Outbreak](#)

[6 Ways to Find Calm Intervention During a Panic Storm](#)

[The Power of Mindfulness in the Face of Stress](#)

