



# Frequently asked questions (FAQ) about contribution elections to the JHU retirement plans

The FAQs below are intended to help you make informed decisions regarding when and how to make contribution elections as well as to provide guidance around the process, the impact of contributing a percentage versus a dollar amount, and the payroll cutoff dates for making your elections.

**How do I make my contribution election to enroll in the JHU retirement plans?**

Visit the Benefits & Worklife home page at <https://hr.jhu.edu/benefits-worklife/> and select Retirement Plans Enrollment. Click on the Retirement Plans enrollment portal. From there, you will be able to enroll.

**How do I know when my contribution election will take effect?**

Listed in the chart on the next page are cutoff dates for contribution elections. Pay dates are listed on the right, and the date by which you must update your contribution election to see that change take effect, is on the left.

**Does the amount I am paid affect my contribution if I choose to contribute a percentage of my pay?**

Yes. If you choose to make a percentage contribution, you will see an estimate of your dollar contribution based on your most recent pay. If you elect to contribute a percentage of your pay, your total contribution will increase automatically with an increase in pay or decrease with a decrease in pay. Contributions can be made in pre-tax and/or after-tax Roth basis.

**What if I have further questions?**



**For questions about the Retirement Plans enrollment portal and enrolling using the portal, including any technical assistance needed while enrolling:**

Please call the Johns Hopkins University Retirement Center at TIAA at **888-200-4074**, weekdays, 8 a.m. to 10 p.m. (ET).



**For general plan-related questions:**

Please call the Benefits Service Center at **410-516-2000**, weekdays, 8:30 a.m. to 5 p.m. (ET), or email [benefits@jhu.edu](mailto:benefits@jhu.edu).

## 2026 WEEKLY PAYROLL SCHEDULE

Cutoff date by midnight (ET) for contribution elections to take effect with pay date	Pay date	Cutoff date by midnight (ET) for contribution elections to take effect with pay date	Pay date
December 23, 2025	January 2, 2026	July 1, 2026	July 10, 2026
December 30, 2026	January 9, 2026	July 9, 2026	July 17, 2026
January 8, 2026	January 16, 2026	July 16, 2026	July 24, 2026
January 15, 2026	January 23, 2026	July 23, 2026	July 31, 2026
January 22, 2026	January 30, 2026	July 30, 2026	August 7, 2026
January 29, 2026	February 6, 2026	August 6, 2026	August 14, 2026
February 5, 2026	February 13, 2026	August 13, 2026	August 21, 2026
February 12, 2026	February 20, 2026	August 20, 2026	August 28, 2026
February 19, 2026	February 27, 2026	August 27, 2026	September 4, 2026
February 26, 2026	March 6, 2026	September 3, 2026	September 11, 2026
March 5, 2026	March 13, 2026	September 10, 2026	September 18, 2026
March 12, 2026	March 20, 2026	September 17, 2026	September 25, 2026
March 19, 2026	March 27, 2026	September 24, 2026	October 2, 2026
March 26, 2026	April 3, 2026	October 1, 2026	October 9, 2026
April 1, 2026	April 10, 2026	October 8, 2026	October 16, 2026
April 9, 2026	April 17, 2026	October 15, 2026	October 23, 2026
April 16, 2026	April 24, 2026	October 22, 2026	October 30, 2026
April 23, 2026	May 1, 2026	October 29, 2026	November 6, 2026
April 30, 2026	May 8, 2026	November 5, 2026	November 13, 2026
May 7, 2026	May 15, 2026	November 12, 2026	November 20, 2026
May 14, 2026	May 22, 2026	November 19, 2026	November 25, 2026
May 21, 2026	May 29, 2026	November 26, 2026	December 4, 2026
May 28, 2026	June 5, 2026	December 3, 2026	December 11, 2026
June 4, 2026	June 12, 2026	December 10, 2026	December 18, 2026
June 11, 2026	June 18, 2026	December 17, 2026	December 23, 2026
June 17, 2026	June 26, 2026	December 23, 2026	December 30, 2026
June 25, 2026	July 2, 2026		

## 2026 SEMIMONTHLY PAYROLL SCHEDULE

Cutoff date by midnight (ET) for contribution elections to take effect with pay date	Pay date	Cutoff date by midnight (ET) for contribution elections to take effect with pay date	Pay date
January 5, 2026	January 15, 2026	July 1, 2026	July 15, 2026
January 20, 2026	January 30, 2026	July 20, 2026	July 31, 2026
February 3, 2026	February 13, 2026	August 3, 2026	August 14, 2026
February 17, 2026	February 27, 2026	August 18, 2026	August 31, 2026
March 3, 2026	March 13, 2026	September 1, 2026	September 15, 2026
March 19, 2026	March 31, 2026	September 17, 2026	September 30, 2026
April 3, 2026	April 15, 2026	October 5, 2026	October 15, 2026
April 20, 2026	April 30, 2026	October 20, 2026	October 30, 2026
May 5, 2026	May 15, 2026	November 3, 2026	November 13, 2026
May 15, 2026	May 29, 2026	November 16, 2026	November 30, 2026
June 2, 2026	June 15, 2026	December 3, 2026	December 15, 2026
June 17, 2026	June 30, 2026	December 16, 2026	December 31, 2026



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